

## **Weininger Dental LLC Privacy Policy Effective Date:** January 1, 2025

Weininger Dental LLC is committed to protecting your personal health information (PHI) in compliance with federal and state laws, including the Health Insurance Portability and Accountability Act (HIPAA).

### **How We Use and Disclose Information**

We may use or disclose your PHI for:

- **Treatment** – sharing information with other healthcare providers to coordinate your care.
- **Payment** – submitting insurance claims or obtaining payment for services.
- **Healthcare Operations** – improving quality of care, training staff, and managing our practice.

We may also disclose information when required by law (such as for public health, law enforcement, or reporting certain injuries). Any other use or disclosure will only occur with your **written authorization**.

### **Your Rights**

You have the right to:

- Access and receive a copy of your dental records.
- Request corrections to your information.
- Request restrictions on how your information is used or shared.
- Request confidential communications.
- Receive a copy of this Privacy Policy.
- Be informed if there is a breach of your unsecured PHI.

### **Our Responsibilities**

We are required by law to:

- Maintain the privacy and security of your PHI.
- Notify you if a breach occurs that may compromise your information.
- Follow the terms of this notice currently in effect.
- Provide you with updates if our policies change.
- Train our staff on HIPAA privacy and security rules and maintain documentation of all training.
- Implement administrative, physical, and technical safeguards to protect your PHI.

### **Safeguards We Use**

- **Administrative Safeguards:** HIPAA training, access controls, policies and procedures, risk assessments.
- **Physical Safeguards:** Secure workstations, controlled access to areas with PHI.
- **Technical Safeguards:** Password protection, encryption when necessary, secure backup and recovery procedures.

## **Changes to This Policy**

We may update this notice at any time. Updated versions will be posted in our office, provided to patients upon request, and made available on our website if applicable.

## **Contact Us**

If you have questions or concerns about this notice, please contact:

**Privacy Officer:** Nicholas M Weininger, DDS

**Phone:** 330-339-6414

**Email:** [weiningerdental@gmail.com](mailto:weiningerdental@gmail.com)

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